

# STAFF MOBILITY FOR TEACHING MOBILITY AGREEMENT- PROJECT YEAR:

Participant's name:



## Section to be completed BEFORE THE MOBILITY

### The teaching staff member

|                |  |     |                            |   |               |
|----------------|--|-----|----------------------------|---|---------------|
| Last name (s)  |  |     |                            |   |               |
| First name (s) |  |     |                            |   |               |
| Department     |  |     |                            |   |               |
| Nationality    |  | Sex | M <input type="checkbox"/> | F <input type="checkbox"/>                    | Academic year |
| E-mail         |  |     |                            | Seniority <sup>1</sup><br>years of experience | 20____/20____ |

### The Sending Institution: Hochschule Bremerhaven (D BREMERH01)

|                                   |  |                    |  |
|-----------------------------------|--|--------------------|--|
| Contact person<br>Name & position | Mrs Aleksandra Rupietta<br>Head of International Office<br>ERASMUS Coordinator | Address<br>Country | An der Karlstadt 8<br>D-27568 Bremerhaven<br>Germany |
| E-mail                            | <a href="mailto:arupietta@hs-bremerhaven.de">arupietta@hs-bremerhaven.de</a>   | Phone              | +49/4714823360                                       |

### The Receiving Institution

|                                   |  |                           |  |
|-----------------------------------|--|---------------------------|--|
| Name                              |  |                           |  |
| Erasmus code                      |  | Country code <sup>2</sup> |  |
| Address                           |  | Department                |  |
| Contact person<br>Name & position |  | E-mail                    |  |
|                                   |  | Phone                     |  |

## I. PROPOSED MOBILITY PROGRAMME

|  |  |   |  |
|--|--|---|--|
| Planned period of the teaching activity: from [dd/mm/yy] _____ till [dd/mm/yy] _____   |  |   |  |
| Duration (days) – excluding travel days: _____   |  |   |  |
| Language of instruction  |  | Number of teaching hours <sup>3</sup> : |  |
| Main subject field <sup>4</sup>  |  |   |  |
| Level<br><i>Select the main one</i>  | Short cycle (EQF level 5) <input type="checkbox"/><br>Bachelor or equivalent first cycle (EQF level 6) <input type="checkbox"/><br>Master or equivalent second cycle (EQF level 7) <input type="checkbox"/><br>Doctoral or equivalent third cycle (EQF level 8) <input type="checkbox"/> |   |  |
| Number of students at the receiving institution benefiting from the teaching programme |  |   |  |

<sup>1</sup> **Seniority:** Junior (< 10 years of experience), Intermediate (> 10 and < 20 years of experience) or Senior (> 20 years of experience).

<sup>2</sup> **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

<sup>3</sup> **A minimum of 8 teaching hours per week** (or any shorter period of stay) has to be respected. If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week shall be proportional to the duration of that week. **If the teaching activity is combined with a training activity** during a single period abroad, **the minimum is reduced to 4 teaching hours per week** (or any shorter period of stay).

<sup>4</sup> **The ISCED-F 2013 search tool** (available at [http://ec.europa.eu/education/tools/iscsed-f\\_en.htm](http://ec.europa.eu/education/tools/iscsed-f_en.htm)) should be used to find the ISCED 2013 detailed field of education and training.

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Participant's name:

|   |
|---|
| Overall objectives of the mobility  |
|   |
| Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):                       |
|   |
| Content of the teaching programme   |
|   |
| Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions): |
|   |

## II. COMMITMENT OF THE THREE PARTIES

By signing<sup>5</sup> this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

### The staff member

|                              |                    |               |
|------------------------------|--------------------|---------------|
| _____<br>Staff member's name | _____<br>Signature | _____<br>Date |
|------------------------------|--------------------|---------------|

### Hochschule Bremerhaven

|                                     |                    |               |
|-------------------------------------|--------------------|---------------|
| Aleksandra Rupietta                 |                    |               |
| _____<br>Erasmus coordinator's name | _____<br>Signature | _____<br>Date |

### The receiving organisation

|                                    |                    |               |
|------------------------------------|--------------------|---------------|
| _____<br>Responsible person's name | _____<br>Signature | _____<br>Date |
|------------------------------------|--------------------|---------------|

<sup>5</sup> Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution. **Certificates of attendance** can be provided electronically or through any other means accessible to the staff member and the sending institution.